

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

September 10, 2013
SUMMARY AGENDA

Meeting was called to order at 6:46 p.m.

Call to Order

Roll Call of Oversight Committee Members – Quorum, Mayor Hernandez not present

- **Also present were:**
 - **Carmen Hernandez, Acting Deputy City Clerk**
 - **William Grodnick, City Attorney**

Invocation given by Carmen Hernandez, Acting Deputy City Clerk.

Pledge of Allegiance led by Council Vice President Luis Gonzalez

Meeting Guidelines

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

1) Announcement of Amendments/Corrections to the Agenda (if any). **Item H was a duplicate it has been replaced with correct item, therefore, items H, I, J, K, L, M and N have been added to the consent agenda.**

2) Consent Agenda –

Motion to Approve the Consent Agenda, made by Councilman Gonzalez and seconded by Councilwoman Cue-Fuente - Motion passed 7-0.

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting for **May 28, 2013. APPROVED (7-0)**
- B. Resolution affirming the Mayor and each Council Member as members of the Charter School Oversight Committee, and further electing **Mayor Carlos Hernandez as Chair; the Council President, currently Isis Garcia-Martinez, as Vice Chair; and the Council Vice President, currently Luis Gonzalez as Secretary/Treasurer** for a term of one-year commencing on June 14, 2013 and ending on June 13, 2014. **APPROVED (7-0) RESOLUTION NO. 2013-006**
- C. Request permission to approve the re-appointing of Carlos Alvarez as **Principal** of the City of Hialeah Educational Academy for the 2013-2014 school year. **APPROVED (7-0)**
- D. Request permission to approve the re-appointing of Ivelisse Puentes as **Assistant Principal** of the City of Hialeah Educational Academy for the 2013-2014 school year. **APPROVED (7-0)**
- E. Request permission to approve the following **Out-of-Field Teacher Waivers**: Kristine Gonzalez – Gifted; Maria Sanchez – Spanish k-12; Monica Sanchez – Gifted; Misti Alders – Gifted; Jairo Gasiba – Gifted; Marilyn Torres – Gifted; Alba Delgado – Science (5-9); Evelyn Ramirez – Science (6-12). **APPROVED (7-0)**
- F. Request permission to set the 2013-2014 City of Hialeah Charter School Oversight Committee **meeting schedule** as follows: November 26, 2013; February 25, 2014, May 27, 2014 and August 26, 2014. **APPROVED (7-0)**
- G. Request permission to approve the **2012-2013 Audited Financial Statements** for the *City of Hialeah Educational Academy*. **APPROVED (7-0)**
- H. Request permission to ratify the annual expenditure for food for the City of Hialeah Educational Academy from **Sysco Food Services** in the amount not to exceed **\$101,034.29**. This expenditure will be drawn from the 2012-2013 budget against account **570. APPROVED (7-0)**

- I. Request permission to ratify the annual expenditure for supplies for the City of Hialeah Educational Academy from **A-Team Office Products** in the amount not to exceed **\$16,982.27**. This expenditure will be drawn from the 2012-2013 budget against account **510**. **APPROVED (7-0)**
- J. Request permission to approve the annual expenditure for insurance for the City of Hialeah Educational Academy from **Egis Insurance & Risk Advisors** in the amount not to exceed **\$23,000.00**. This expenditure will be drawn from the 2013-2014 budget against account **320**. **APPROVED (7-0)**
- K. Request permission to approve the annual expenditure for food for the City of Hialeah Educational Academy from **Sysco Food Services** in the amount not to exceed **\$170,000.00**. This expenditure will be drawn from the 2013-2014 budget against account **570**. **APPROVED (7-0)**
- L. Request permission to approve the annual expenditure Dual Enrollment for the City of Hialeah Educational Academy from **Florida National University** in the amount not to exceed **\$25,000.00**. This expenditure will be drawn from the 2013-2014 budget against account **310**. **APPROVED (7-0)**
- M. Request permission to approve the annual expenditure Dual Enrollment for the City of Hialeah Educational Academy from **Miami Dade College** in the amount not to exceed **\$25,000.00**. This expenditure will be drawn from the 2013-2014 budget against account **310**. **APPROVED (7-0)**
- N. Resolution affirming the exercise of a two year contract extension, from July 1, 2012 to June 30, 2014, with Academica Dade LLC to provide Charter School Management Services for City of Hialeah Educational Academy. **APPROVED (7-0)**
- 3) Presentation of Financial Reports by Academica Dade LLC.
- a) Request permission to approve the **Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on June 30, 2013. **APPROVED (7-0)**
- Motion to Approve made by Councilwoman Cue-Fuente and seconded by Councilman Gonzalez**
- b) Request permission to approve the 2013-2014 **Revised Annual Budget** for the Hialeah Educational Academy. **APPROVED (7-0)**
- Motion to Approve made by Councilman Gonzalez and seconded by Councilwoman Cue-Fuente**

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the City of Hialeah Educational Academy. **Presentation by Carlos Alvarez**
- 5) Unfinished Business
- 6) New Business
- 7) Comments and Questions – **Mayor Hernandez apologized for not attending meeting due to a city emergency.**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING: NOVEMBER 26, 2013 at 6:30 p.m.