

CITY OF HIALEAH  
CHARTER SCHOOL  
OVERSIGHT COMMITTEE



Mayor Carlos Hernandez, Chair  
Luis Gonzalez, Vice Chair  
Katharine E. Cue, Secretary/Treasurer

Committee Members:

Jose F. Caragol  
Vivian Casáls-Muñoz  
Isis Garcia-Martinez  
Paul B. Hernández  
Lourdes Lozano

November 8<sup>th</sup>, 2016

MINUTES/SUMMARY AGENDA

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Call to Order - **Mayor Hernandez called the meeting to order at 6:39 p.m.**

Roll Call - **City Clerk, Marbelys Fatjo, called the roll with the following Committee**

**Members present:**

- Mayor Carlos Hernandez
- Council President Luis Gonzalez
- Council Vice President Katharine Cue-Fuente
- Councilwoman Vivian Casáls-Muñoz
- Councilwoman Isis Garcia-Martinez
- Councilman Paul Hernandez
- Councilwoman Lourdes Lozano

• **Committee Members absent:**

- Councilman Jose Caragol

• **Also present were:**

- Lorena Bravo, City Attorney
- Marbelys Fatjo, City Clerk

Invocation given by Marbelys Fatjo, City Clerk

Pledge of Allegiance led by Councilwoman Casáls-Muñoz

**Meeting Guidelines**

The following guidelines have been established by the City Council:

➤ **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.

- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

**REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Lisette Perez, Administrative Aide in the Office of the City Clerk.**

- 1) Announcement of Amendments/Corrections to the Agenda (if any) - **None**
- 2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

**REPORT: Chair Hernandez requested separate discussion on Item I.**

**REPORT: Motion to Approve the Consent Agenda, except Item I, made by Vice Chair Gonzalez, and seconded by Committee Member Casáls-Muñoz. Motion passed 7-0-1 with Committee Member Caragol absent.**

- A. Request permission to approve the summary agenda/minutes of the City of Hialeah Charter School Oversight Committee meeting held on **August 23, 2016**.  
**Approved 7-0-1 with Committee Member Caragol absent.**
- B. Proposed resolution of the Charter School Oversight Committee affirming the Mayor and each Council Member as members of the Charter School Oversight Committee, and further electing Mayor Carlos Hernandez as Chair; the Council President, currently Luis Gonzalez, as Vice Chair; and the Council Vice President, currently Katharine Cue-Fuente, as Secretary/Treasurer; for a term of one year to coincide with the term of office of each.  
**Approved 7-0-1 with Committee Member Caragol absent.**  
**RESOLUTION NO. 2016-001**
- C. Request permission to approve Title I Budget Appropriation Details for fiscal year 2016-2017. **Approved 7-0-1 with Committee Member Caragol absent.**

- D.** Request permission to approve Charter School Improvement Plan of City of Hialeah Educational Academy for fiscal year 2016-2017. **Approved 7-0-1 with Committee Member Caragol absent.**
- E.** Request permission to approve the **Agreement for Charter School Teachers Requirements for the ESOL Endorsement** for the following employees: Milton Rivero, Nakisia Sturup and Monica Ramos.  
**Approved 7-0-1 with Committee Member Caragol absent.**
- F.** Request permission to approve the reappointment of **Carlos Alvarez as Principal** of the City of Hialeah Educational Academy for the 2016-2017 school year.  
**Approved 7-0-1 with Committee Member Caragol absent.**
- G.** Request permission to approve the reappointment of **Ivelisse Puente as Assistant Principal** of the City of Hialeah Educational Academy for the 2016-2017 school year.  
**Approved 7-0-1 with Committee Member Caragol absent.**
- H.** Request to approve Full Time Enrollment report for **City of Hialeah Educational Academy.** **Approved 7-0-1 with Committee Member Caragol absent.**
- I.** Request permission to approve amending the charter school contract to allow the City of Hialeah Educational Academy, as a high performing charter school, to increase its capacity up to 950 students for the upcoming 2017-2018 school year. **WITHDRAWN FROM THE AGENDA**

**REPORT: Chair Hernandez requested that this item be withdrawn from the agenda.**

**REPORT: Motion to Withdraw Item I from the agenda made by Vice Chair Gonzalez, and seconded by Committee Member Casáls-Muñoz. Motion passed 7-0-1 with Committee Member Caragol absent.**

**3) Presentation of Financial Reports by Academica Dade LLC.**

- a)** Request permission to approve the **Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on September 30, 2016.  
**Approved 7-0-1 with Committee Member Caragol absent.**

**REPORT: Motion to Approve Item 3a made by Vice Chair Gonzalez, and seconded by Committee Member Casáls-Muñoz. Motion passed 7-0-1 with Committee Member Caragol absent.**

- b)** Request permission to approve the **Basic Financial Statements and Supplemental Information** (Audit) for the fiscal year ended June 30, 2016.  
**Approved 7-0-1 with Committee Member Caragol absent.**

**REPORT: Motion to Approve Item 3b made by Committee Member Casáls-Muñoz, and seconded by Secretary/Treasurer Cue-Fuente. Motion passed 7-0-1 with Committee member Caragol absent.**

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.

**REPORT: The Principal's Report was presented by Carlos Alvarez.**

- 5) Unfinished Business- **None**
- 6) New Business - **None**
- 7) Comments and Questions - **None**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**REPORT: Chair Hernandez adjourned the meeting at 7:03 p.m.**

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:  
February 28, 2017, at 6:30 p.m.**