

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Luis Gonzalez, Vice Chair
Katharine E. Cue, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Isis Garcia-Martinez
Paul B. Hernández
Lourdes Lozano

May 24, 2016

MINUTES/ SUMMARYAGENDA

Call to Order- **Council President Gonzalez called the meeting to order at 7:06 p.m.**

Roll Call of Oversight Committee Members. - **City Clerk, Marbelys Fatjo, called the roll with the following Committee Members present:**

- **Mayor Carlos Hernandez**
 - Not present during roll call. Mayor Hernandez arrived at 7:12pm.
- **Council President Luis Gonzalez**
- **Council Vice President Cue-Fuente**
- **Councilman Jose Caragol**
- **Councilwoman Vivian Casáls-Muñoz**
- **Councilwoman Isis Garcia-Martinez**
- **Councilwoman Lourdes Lozano**
- **Councilman Paul Hernandez**
- **Also present were:**
 - **Lorena Bravo, City Attorney**
 - **Marbelys Fatjo, City Clerk**

Invocation given by Marbelys Fatjo, City Clerk.

Pledge of Allegiance led by Councilmember Hernandez.

Meeting Guidelines

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.

- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Carmen Hernandez, Deputy City Clerk, in the Office of the City Clerk.

1) Announcement of Amendments/Corrections to the Agenda (if any). **NONE**

2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda made by Committee Member Casáls-Muñoz, and seconded by Committee Member Hernandez. MOTION PASSED 6-0. Chair Hernandez and Vice Chair Gonzalez recorded their vote as “Yes” after the item had passed being that they were not present during the vote.

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting for **March 8, 2016. APPROVED 8-0**

The following items are for School Year 2016-17:

- B. Request permission to approve annual expenditure for professional services for the management services for the **City of Hialeah Educational Academy to Academica Dade, LLC**, not to exceed **\$360,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **314. APPROVED 8-0**
- C. Request permission to approve annual expenditure of the Lease for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$440,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **360. Approved 8-0**

- D.** Request permission to approve annual expenditure of the **Usage Fee** for the **City of Hialeah Educational Academy** to **City of Hialeah** not to exceed **\$102,689**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **360**. **APPROVED 8-0**
- E.** Request permission to approve annual expenditure of the Cost Allocation Fee for the **City of Hialeah Educational Academy** to **City of Hialeah**, not to exceed **\$60,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **360**. **APPROVED 8-0**
- F.** Request permission to approve the annual expenditure for insurance for the **City of Hialeah Educational Academy** to **Egis Insurance & Risk Advisors** not to exceed **\$35,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **320**. **APPROVED 8-0**
- G.** Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **Matty's Sports** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **510**. **APPROVED 8-0**
- H.** Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy** to **Chente Enterprises** not to exceed **\$36,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **570**. **APPROVED 8-0**
- I.** Request permission to approve an annual expenditure for furniture for the **City of Hialeah Educational Academy** to **A-Team Office Products** not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **641**. **APPROVED 8-0**
- J.** Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **A-Team Office Products** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **510**. **APPROVED 8-0**
- K.** Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **GLOCECOL, LLC** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **510-513**. **APPROVED 8-0**
- L.** Request permission to approve an annual expenditure for the purchase of maintenance and building supplies for the **City of Hialeah Educational Academy** to **Home Depot** not to exceed in **\$15,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **513**. **APPROVED 8-0**

- M. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy to CDW Government** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **510-512. APPROVED 8-0**
- N. Request permission to approve an annual expenditure for computers and equipment for the **City of Hialeah Educational Academy to CDW Government** not to exceed **\$50,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **643. APPROVED 8-0**
- O. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to The College Board** not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **521. APPROVED 8-0**
- P. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to Florida School Book Depository** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **641T. APPROVED 8-0**
- Q. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to Pearson Education** not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 16-17b budget against account number **641T. APPROVED 8-0**
- R. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to Somerset Virtual Academy** not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **310-320. APPROVED 8-0**
- S. Request permission to approve an annual expenditure for dual enrollment books for the **City of Hialeah Educational Academy to FHEG Miami Dade Bookstore** not to exceed **\$16,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **521. APPROVED 8-0**
- T. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Miami-Dade College** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **316. APPROVED 8-0**
- U. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Florida International University** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **316. APPROVED 8-0**

- V. Request permission to approve an annual expenditure for dual enrollment textbook for the **City of Hialeah Educational Academy to Amazon** not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **521**. **APPROVED 8-0**
- W. Request permission to approve an annual expenditure for electricity for the **City of Hialeah Educational Academy to Florida Power and Light** not to exceed **\$65,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **430**. **APPROVED 8-0**
- X. Request permission to approve annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management** not to exceed **\$34,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **380**. **APPROVED 8-0**
- Y. Request permission to approve annual expenditure for food for the **City of Hialeah Educational Academy to Borden Dairy** not to exceed **\$18,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **570**. **APPROVED 8-0**
- Z. Request permission to approve annual expenditure for food for the **City of Hialeah Educational Academy to Cheney Brothers** not to exceed **\$140,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **570**. **APPROVED 8-0**
- AA. Request permission to approve annual expenditure for communications for the **City of Hialeah Educational Academy to FPL FiberNet** not to exceed **\$26,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **370**. **APPROVED 8-0**
- BB. Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy to Layer 8 Solutions** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **641**. **APPROVED 8-0**
- CC. Request permission to authorize adopting the District's standard student attire policy for use by the school. **APPROVED 8-0**
- DD. Request permission to authorize a change in the 401K program to directly match up to 4% of employee contributions during the 2016-2017 academic year. In addition, the Board authorizes ADP and/or Academica to submit paperwork on its behalf to facilitate this change as required. **APPROVED 8-0**

EE. Request permission to set Oversight Committee meeting dates for 2016-2017 school year as follows: **November 8, 2016, February 28, 2017, May 23, 2017, and August 22, 2017. APPROVED 8-0**

3) Presentation of Financial Reports by Academica Dade LLC.

- a) Request permission to approve 2015-2016 School Year Quarterly Financials for the City of Hialeah Educational Academy through March 31, 2016. **APPROVED 8-0**

REPORT: Motion to Approve Item 3a made by Committee Member Garcia-Martinez, and seconded by Committee Member Casáls-Muñoz. MOTION PASSED 7-0. Chair Hernandez recorded his vote as “yes” after the motion had passed due to not being present during the vote.

- b) Request permission to approve the 2015-2016 School Year **Revised Annual Budget** (based on FTE of 803) for the City of Hialeah Educational Academy. **Approved 8-0**

REPORT: Motion to Approve Item 3b made by Secretary/Treasurer Cue-Fuente and seconded by Committee Member Caragol. MOTION PASSED 8-0.

- c) Request permission to approve the 2016-2017 School Year Annual Budget for the Hialeah Educational Academy (based on FTE of 803). **APPROVED 8-0**

REPORT: Motion to Approve Item 3c made by Secretary/Treasurer Cue-Fuente, and seconded by Vice Chair Gonzalez. MOTION PASSED 8-0.

4) Presentation of Principal’s Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.

5) Unfinished Business- **NONE**

6) New Business- **NONE**

7) Comments and Questions-

- **Committee Member Hernandez commended the school for its success.**
- **Chair Hernandez advised that he will be going to Tallahassee to seek funds for more classrooms and a gymnasium for the school.**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for

assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

REPORT: Chair Hernandez adjourned the meeting at 7:24 p.m.

NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:

Aug 23, 2016 at 6:30 p.m.